

SCIENTIFIC COMMUNICATIONS/POSTERS

Rules of Entry

1. Entries must be submitted by 15th October 2010
2. The entries should be original and must neither have been presented or published in scientific journals. Entries must be submitted by e-mail, with receipt of confirmation to the following e-mail address audrey.smith@gha.gj
3. The abstracts must be in Word 97 or 2000 and must adhere to the following criteria:
 - Size: A4 and vertical position
 - Dimensions: top and bottom, 2,5 cm; sides right and left, 3 cm; margins, 0 cm.
 - Font: Arial 10, except the title, which should be in arial 12.
 - Single spaced
 - Text should be justified to fit both sides, no indentations and no spaces in between paragraphs
4. The abstracts must be structured in the following manner:

Regarding a case of Diabetes separated by commas.

The name of the author presenting the work should be underlined

E.g.:

Dr. A. Brown, Dr. S. Green
General Hospital, London

Introduction and Objectives; Material and Methods; Results and Conclusions.

Each section will be in lower case and in bold, continuing the writing on the same line.

E.g.. **Introduction:** Diabetes is

5. The correspondence address must be at the end of the page. This must include the contacts full name, with the full address, telephone number and e-mail address.

E.g.: **Correspondence: Anthony James Brown, 831, 1oA, 999.555.111, your@address**

6. Non compliance of the rules may result in the return of the abstract for re-writing or its rejection as judged by the Scientific Committee.

7. In order to fully accept the work, at least one of the authors must be registered for the conference

Rules for oral presentations of posters and communications

1. Once the abstracts have been accepted, the Organising Committee will inform the acceptance of the abstracts to their authors. A reference number will be allocated and the work categorised as either poster or oral communication.
2. The maximum size for posters is 75 x 100 cm, must be able to be read clearly and be visibly legible from a distance of 1.5 metres.
3. Posters must be exhibited before 10am on the 11th November in the space which has been allocated to you by the organisation. The authors must be present during the poster session taking place that afternoon, in order to answer any questions from those attending the conference.
4. Posters must not be removed, except when justified, until the last day of the conference, in order to allow time for all those attending to be able to read them.
5. During the oral communication session (the morning of 12th November), the authors of those selected will have 10 minutes for their presentation, directly followed by 5-10 minutes to answer questions from the attendees.
6. The authors of the oral communications must contact the Organising Committee, at least 10 days before the opening of the conference, to obtain the technical instructions for their respective presentation.